



## Consortium Membership Request

Fiscal Year: 2025-2026

Application Window: February 1, 2025-March 15, 2025

Final Deadline: March 15, 2025, 5:00PM PST

Committee Review: March 15, 2025-April 15 20, 2025

Decision Announced: June 1, 2025

### Introduction

The California Postbaccalaureate Consortium, hereinafter referred to as “Consortium,” is a partnership of postbaccalaureate premedical programs. The mission of the Consortium is to assist capable and dedicated students committed to practicing in medically underserved communities of California. The Consortium is led by The Regents of the University of California, and administered by the University of California, Davis Health School of Medicine – Office of Student and Resident Diversity, referred to as the “Central Administrative Office (CAO)” hereinafter. The current Consortium members include UC Davis School of Medicine, UC Irvine, UC Los Angeles, UC San Francisco, Charles Drew University, and Cal Poly Humboldt.

### Goals of the Program

Programs accepted into the Consortium collective, are expected to participate in the following collective goals:

1. Identify, attract, and motivate medical school aspirants to seek to pursue their education in a postbaccalaureate premedical program and gain admission to medical school.
2. Strengthen the academic preparation, performance, retention, and knowledge of participating students.
3. Assist in removing barriers that prevent full participation of participating students to successfully complete a postbaccalaureate premedical program and apply to medical school.
4. Annually conduct outreach to individuals interested in the medical field to increase the number of diverse physicians by engaging and collaborating with a statewide network of California Community Colleges, California State Universities, University of California, and other pre-medical colleges/groups.
5. Track matriculation rate to medical school for alumni of the Consortium.

### Partner Expectations and Deliverables

1. Participate in the Consortium on a 3-year term cycle, renewable pending collective, and individual deliverables.



2. Share and align with the overall mission/goal of the collective Consortium.
3. Participate in Consortium meetings bi-annually (highlight program specific goals, discuss program development, and other topics of interest).
4. Appoint at least one program representative to participate in group meetings bi-weekly, beginning in the fall, focused on the web-based application portal (Sept. - Dec.).
5. Participate in a shared, standard application process and timeline that is free of charge to all applicants.
6. Participate in data collection, including but not limited to:
  - 6.1.1. Student progress
  - 6.1.2. University of California Student Academic Preparation and Educational Partnerships (SAPEP) outcomes each fall (student demographics) (Sept/Oct)
  - 6.1.3. Reporting on confirmed cohort students and indicating those applying to medical school each year (August)
  - 6.1.4. Grant outcomes directed by the COA (matriculation, graduation, program of study, areas of specialty, NPI numbers, DOB, etc.) (Sept/Oct); data collection may differ in years when the Consortium is seeking extramural funding.
7. Willingness to assist in connecting Consortium with program alumni for testimonials and volunteering opportunities.
8. Link the main Consortium website on the partner program's specific website.
9. Willingness to engage in mutual resource sharing (opportunities for postbaccalaureate students, sharing Consortium promotional materials through respective campus resources, promoting annual Consortium Summit efforts etc.)

*There is no entry or annual membership fee for participating partners. However, partners may be required to contribute funding on an annual basis when external grant funding is depleted. This amount will not exceed \$10,000 per year and will be used to fund the web-based application and data management system, outreach efforts and up to 50% FTE for the program coordinator. Funding terms and conditions will be governed under the terms of a separate agreement. The Consortium has been grant-funded since 2013, and the current award period is 08/01/2022-07/31/2025. Applicant should understand that they may be responsible for a \$10,000 commitment in the 2025-2026 fiscal year.*

### Membership Eligibility

1. Have a program mission and demonstrated program practices that include:
  - Increasing the number of physicians who practice in shortage areas of California.
  - Capability to assist prospective students in gaining admission to medical school.



- Delivering a program designed to assist post-graduate student needs to strengthen the academic preparation, performance, retention and knowledge of participating students.
  - Capability to assist with removing barriers that prevent successful completion of the application and matriculation to medical school of participating students.
  - Participating in targeted outreach efforts to increase engagement with prospective students interested in gaining admission to medical school.
  - Data infrastructure to track and report outcomes.
  - Develop and share best practices and helpful resources/information with other members of the Consortium.
2. Part of, or in association with a medical school, or have a medical school partner.
  3. Ability to contribute to funding of up to \$10,000 annually when the Consortium funding is absent to cover operational costs.

### Proposal Submission

Interested programs must prepare a formal proposal outlining their program's objectives, curriculum (academic and supplemental), target audience, teaching methods, assessment criteria, and alignment with the Consortium's mission. Include supporting documentation, such as recruitment materials, student handbook, sample course schedules, summary of existing support services, and evidence of program effectiveness (i.e. data, student outcomes, medical school acceptance outcomes, etc.) (5 pages maximum, not including supporting documentation).

### Review and Evaluation

The Consortium's review committee will evaluate the proposal based on criteria such as alignment with the Consortium's mission, educational quality, relevance to member institutions or stakeholders, and potential impact.

The committee may request additional information or clarification during the review process. If additional clarification is still needed, programs may be asked to present the proposal to the review committee to discuss the program in more detail.

### Decision

The Consortium will decide whether to accept or reject the program based on the review committee's recommendation and any additional considerations. If accepted, the Consortium may outline conditions or requirements for implementation and integration into the Consortium.



### Implementation and Integration

If the program is accepted, they will work with the Consortium and member institutions to implement and integrate the education program into existing structures starting July 1 of the year they are approved.